



Seeking Room Parent Volunteers

Dear Parents,

Welcome to the new school year. I trust that your summer break has been restful, joyful, and full of adventures with your children, extended families and friends. To have a wonderful school year of success, we need a room parent volunteer from each class. Would you like to help in school? Please join our room parent team!

Volunteers will:

- (1) Collect money from parents and manage the classroom party/activity fund.
- (2) Welcome the families of new students entering the classroom.
- (3) Coordinate activities among all room parents.
- (4) Serve as the contact person for each classroom.
- (5) Designate a parent photographer for class parties.
- (6) Coordinate class gifts if the class chooses to do so.

I will send you a detailed room parent guide if choose to take on this important role. Your thoughts and time are greatly appreciated! Please contact me if you are interested in this volunteer opportunity.

Thank you very much,

Jun Zhang

Room Parent Coordinator
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